**The New Jersey Integrated Population Health Data (iPHD) Project**

**Abstract, Narrative & Budget Justification**

***Instructions:***

**Note:** The abstract and research narrative should be submitted using 11-point Arial font, 1.5 line spacing, and no less than 0.5” margins.

**Abstract:** Briefly describe the proposed research project in layperson’s terms (250 words or less).

**Research narrative:** Limit the narrative to five (5) pages, including figures & tables, but excluding references and resubmission explanation (see below). Appendix material will not be accepted. Include the following sections (page lengths are suggested):

1. **Overall project goal and specific research aims** (0.5 page)
2. **Background and significance** (0.5 to 1 page):
	1. Scientific and public health importance for New Jersey or the field at large
	2. Alignment with the purpose of the iPHD
	3. Fit with iPHD research priority(ies); no more than one paragraph
3. **Research design and methods** (2.5 to 3 pages):
	1. Describe **analyses** to be used to accomplish research aims
	2. Describe how access to the requested **data** (including linkages) is integral to addressing your **research question(s)**
4. **Study limitations and how they will be addressed** (0.5 page)
5. **Post research plans** including reports, briefings, publications and future grant proposals (0.5 page)
6. **If this is a resubmitted application**: Describe how the proposed project differs from your last submission (up to 1 page)

**In addition to the abstract and research narrative, please prepare as part of your application package:**

* Application and Data Request Form (download from [iphd.rutgers.edu/instructions-forms](https://iphd.rutgers.edu/instructions-forms))
* CVs of the PI(s) and all research personnel
* Budget spreadsheet, if requesting pilot funding (download from the iPHD website [iphd.rutgers.edu/instructions-forms](https://iphd.rutgers.edu/instructions-forms))
	+ Total budgets may not exceed $30,000; see Request for Applications (RFA, [iphd.rutgers.edu/instructions-forms](https://iphd.rutgers.edu/instructions-forms)) for additional budget guidance.

All files must be uploaded to the iPHD website ([iphd.rutgers.edu/application-process](https://iphd.rutgers.edu/application-process)).

**Abstract**

Briefly describe the proposed research project in layperson’s terms (250 words or less).

You may delete the instructions prior to submission.

**Research Narrative**

Limit the narrative to five (5) pages, including figures & tables, but excluding references. Appendix material will not be accepted. Include the following sections (page lengths are suggested):

1. **Overall project goal and specific research aims** (0.5 page)
2. **Background and significance** (0.5 to 1 page)
	1. Scientific and public health importance for New Jersey or the field at large
	2. Alignment with the purpose of the iPHD
	3. Fit with iPHD research priority(ies)
3. **Research design and methods** (2.5 to 3 pages):
	1. Describe **analyses** to be used to accomplish research aims
	2. Describe how access to the requested **data** (including linkages) is integral to addressing your **research question(s)**
4. **Study limitations and how they will be addressed** (0.5 page)
5. **Post research plans** including reports, briefings, publications and future grant proposals (0.5 page)

You may delete the instructions prior to submission.

**Budget Justification**

**Skip this section if not requesting pilot funding.**

If completing this section, limit the description to one page.

Explain planned uses of funds in each budget category (personnel, supplies, etc.). Funds may be utilized for research related expenses only. Travel expenses may not exceed 10% of the total budget. Project funds may not be used to purchase equipment or pay rent, or equivalent expenses. Facilities and Administration (F&A) indirect costs is not permitted for pilot projects.

You may delete the instructions prior to submission.